



**University of the Arctic – Circumpolar Studies  
International Online Course OPEN LEARNER Registration Form**

(Please type, or print **VERY** clearly)

**Name & Personal Data**

Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/>	
Family/Surname/Last Name:	
First Name & Middle Initial:	Preferred First Name:
Date of Birth: Day:            Month:            Year:	Gender/Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>
Country of Birth:	Current Citizenship:
Are you a Northerner? Yes <input type="checkbox"/> No <input type="checkbox"/>	First Language:
<b>Voluntary:</b> Married or equivalent <input type="checkbox"/> Single <input type="checkbox"/>	<b>Voluntary:</b> Number of Dependents:
<b>Voluntary:</b> Are you an Indigenous person? Yes <input type="checkbox"/> No <input type="checkbox"/> What group/people?	

**Email and Mailing Address**

<b>Email Address:</b>	
<b>Current Mailing Address</b>	<b>Permanent Mailing Address (Only if different than Current)</b>
Box #/Street & #/Apt. #:	Box #/Street & #/Apt. #:
Town/City:	Town/City:
Province/State:	Province/State:
Country:	Country:
Postal/Zip Code:	Postal/Zip Code:
Phone Number:	Phone Number:
Fax Number:	Fax Number:

**Online Course Selection (Fee per course: \$450 CDN or Equivalent)**

<b>Fall Semester (September 20 – December 10, 2010)</b>	<b>Winter Semester (January 31 – April 22, 2011)</b>
<input type="checkbox"/> BCS 100 – Introduction to the Circumpolar World	<input type="checkbox"/> BCS 100 – Introduction to the Circumpolar World
<input type="checkbox"/> BCS 311 – Land and Environment of the CP World I	<input type="checkbox"/> BCS 311 – Land and Environment of the CP World I
<input type="checkbox"/> BCS 312 – Land and Environment of the CP World II	<input type="checkbox"/> BCS 312 – Land and Environment of the CP World II
<input type="checkbox"/> BCS 321 – Peoples and Cultures of the CP World I	<input type="checkbox"/> BCS 322 – Peoples and Cultures of the CP World II
<input type="checkbox"/> BCS 331 – Contemporary Issues of the CP World I	<input type="checkbox"/> BCS 332 – Contemporary Issues of the CP World II

**Student Declaration**

- I hereby certify that I have read and understand all information on this application form and the attached *Application Guide* and that all statements made in connection to this application are true and complete.
- I authorize the staff of the offering institution, or staff of the University of the Arctic to register and withdraw me in the above checked course(s) and to sign on my behalf for any other institutional requirements.
- I authorize the release of my transcript(s) to the UArctic IAO
- I authorize my student information to be shared among UArctic member institutions and the International Academic Office for record keeping and statistical purposes.
- I understand that UArctic is not a credit granting institution; it does not grant degrees. The IAO will forward my transcripts from the institutions that hosted the Circumpolar Studies courses to a university of my choice, BUT transfer credit is NOT guaranteed at non-UArctic member institutions.

<b>* STUDENT SIGNATURE (Required):</b>	<b>Date:</b>
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**Please submit signed forms by fax and fees by mail**  
Academic Coordinator, International Academic Office, University of the Arctic  
P.O. Box 509, La Ronge, SK S0J 1L0 Canada  
Fax: +1-306-425-2696



**University of the Arctic – Circumpolar Studies**  
**Application Guide for**  
**OPEN LEARNERS** (not a student of a UArctic Member Institution)

**The International Academic Office**

Registrations for University of the Arctic Circumpolar Studies online courses are managed by the International Academic Office (IAO). The Academic Coordinator at the IAO will register you in your course at the offering institution, keep a record of completed UArctic coursework, and may assist with credit transfer issues. If you encounter any problems, you can contact the IAO at [iao@uarctic.org](mailto:iao@uarctic.org) or phone +1 (306) 425-4694

Acceptance is not guaranteed. Once your application is received, the Academic Coordinator at the IAO will inform you about your acceptance into your chosen class(es).

**BCS Course Prerequisites**

The Circumpolar Studies core courses have the following prerequisite requirements:

- BCS 100 is the prerequisite for BCS 311, 321, 331, and 332
- BCS 100 and BCS 311 are the prerequisites for BCS 312
- BCS 100 and BCS 321 are the prerequisites for BCS 322

**BCS Course Completion**

Upon successful completion of all seven core courses: BCS 100, 311, 312, 321, 322, 331, 332, the IAO will issue a “Confirmation of Achievement” document to acknowledge your accomplishment.

**Tuition**

Tuition is due upon registration and is non-refundable after the first day of class.

**Course Withdrawal**

To assist students in avoiding academic penalties, the International Academic Office may act on your behalf to withdraw you if you have failed to log on to your class website for 14 days without prior approval from your instructor.

To prevent academic penalties, you must immediately inform your instructor and the Academic Coordinator at the IAO when you intend to withdraw from an online Circumpolar Studies course.

**Transcripts and Credit Transfer**

As UArctic is not a credit granting institution, it does not grant degrees. The IAO will retain your transcript until you request it sent to an institution of your choice.

As the student, it is your responsibility to determine if credits for the successful completion of online Circumpolar Studies courses are acceptable at your institution and in your program. Transfer is always at the discretion of the receiving institution.

**Language Requirements**

All international online Circumpolar Studies courses and web discussions are held in English. English language skills must be at a level to enable a student to comprehend readings and participate fully in the course.