



UARctic Assembly Meeting / Quebec City, Canada / May 2023

Agenda item: 3

Proposal – Approval of Meeting Agenda and Selection of Meeting Officers

Proposal: The Executive Committee (Toyon) proposes that the Assembly makes the following decisions:

- a) *The Assembly accepts the proposed agenda for the 2023 Meeting of the Assembly of UARctic (as presented below).*
- b) *The Assembly selects member representative **Jason Young** as the Secretary of the Meeting.*
- c) *The Assembly selects member representatives **Maria Vyatkina** and **Gary Wilson** as Examiners of the meeting minutes.*

References: [UARctic Constitution](#) / Article 10 – Annual Assembly

[UARctic Bylaws](#) / Section 3.1.2 – Officers of the Assembly

[Finnish Associations Act](#) / Section 24 – Invitations to meetings

Background:

The Assembly Chair is not able to participate the meeting. As per the UARctic Bylaws, the Assembly Vice-Chair will act on behalf of the Chair, and respectively the Assembly Secretary will act as the Vice-Chair in the meeting. The Head of UARctic International Secretariat has approached member representative **Jason Young** of the University of Washington, asking if he would serve as Assembly Secretary for the 2023 meeting. He has accepted.

The Head of UARctic International Secretariat has approached member representatives **Maria Vyatkina** of the Luleå University of Technology and **Gary Wilson** of the University of Northern British Columbia, asking if they would serve as Examiners of the 2023 Assembly meeting minutes, and both accepted.

Rationale:

UARctic Constitution, Article 10 – Annual Assembly:

- In the annual Assembly of the association the following matters are to be handled: - -*
2. *Depending on the annual Assembly, the election of the Officers (Chair, Vice-Chair and Secretary) of the Assembly.*
 3. *Selection of two examiners of the minutes, and if needed two scrutineers (counters of votes)*

UARctic Bylaws, Section 3.1.2 – Officers of the Assembly:

The Assembly Vice-Chair

The Assembly Vice-Chair is authorized to act on behalf of the Assembly Chair whenever the Chair is unable to represent UARctic.

The Assembly Secretary



The Assembly Secretary participates in the preparations of Assembly proposals. Should both the Assembly Chair and the Assembly Vice-Chair be unable to assume a duty, the Secretary is authorized to act on behalf of the Chair.

According to the Finnish Associations Act, section 24 - Invitations to meetings:

A matter referred to in section 23 [i.e. Matters to be decided at meetings – see Article 10 of the UArctic Constitution], and other comparable matter, may not be decided on at the meeting, unless the matter has been stated in the invitation [i.e. invitation sent April 29, 2022].

Summary of Meeting Agenda (items 1-15):

- 1 Opening of meeting
- 2 Introduction to Meeting Rules & Voting Procedures: validity, rights, proposals & voting procedures
- 3 Approval of Meeting Agenda and Selection of Examiners
- 4 UArctic Reports:
 - 4.1 Report from the Board of UArctic
 - 4.2 Report from the President
- 5 UArctic Membership:
 - 5.1 Introduction to New Member Applicants 2023
 - 5.2 Approval of new Arctic Members of UArctic
 - 5.3 Approval of new Non-Arctic Members of UArctic
- 6 Elections of Board Members:
 - 6.1 Election of new Board Member
 - 6.2 Election of Board Student Representative
- 7 UArctic Finances:
 - 7.1 Approval of Financial Statements and Auditor Report 2022
 - 7.2 Approval of UArctic Annual Report 2022
 - 7.3 Verification of UArctic Operating Budget 2023
 - 7.4 Approval of UArctic Membership fees 2024
 - 7.5 Restricted Reserves
- 8 Endorsement of UArctic Thematic Networks:
 - 8.1 Introduction to New Thematic Network Applications
 - 8.2 Approval of new Thematic Networks 2023
 - 8.3 Endorsement of provisional Thematic Networks 2022
- 9 Election of Nominations Committee Member
- 10 Invitation to join the Friends of UArctic



- 11** Approval of Amendments to Constitution
- 12** Approval of Amendments to Bylaws
- 13** Update on Plans for the Assembly and Congress 2024
- 14** Other Business - Announcements
- 15** Closing of meeting